

(Speed Post/Email)

No. EDN-H (Ele)(4)4-6/2015-(RTE weaker section)
Directorate of Elementary Education
Himachal Pradesh

Dated: Shimla-171001, the

August, 2022

To

All the Deputy Directors (Elementary Education)
Himachal Pradesh



Subject: -

Guidelines for admission and reimbursement claim of children for weaker Sections and Disadvantaged Group in all the Educational Institutions including privately managed Schools and Public Schools children under Section 12 of RTE Act.

Sir/Madam,

Please refer to the Department of Elem. Education Notification No. EDN-C-F(10)-8/2009-L dated 16.3.2013 and notification No. EDN-C-A(3)-3/2013-Vol-I-L dated 06.6.2015 vide which guidelines has been issued as per Annexure-A for 25% admission of children belonging to weaker section and Disadvantaged Group in private unaided schools in H.P. in accordance with the provision of RTE Act, 2009 under section-12 and Rules there under (copy enclosed). The operative portion of the notification No. EDN-C-F(10)-8/2009-L dated 16.3.2013 i.e. para no. 5-B subsection 2 is as under:-

“Every School referred in sub-clause (n) of section 2 of the Act shall submit its claim with respect to 25% students belonging to weaker section and disadvantaged group by 31st July for the first installment and 31st January for the final installment of the academic year to the concerned Deputy Director of Elementary Education or Block Elementary Education Officer after verifying the details shall transfer the payment due to such schools through electronics transfer to a separate bank account maintained by the school in two installments during the academic year.”

In view of above you are directed to securitize reimbursement cases/claim of children belonging to weaker Sections and Disadvantaged Group in all the Educational Institutions including privately managed Schools and Public Schools children under Section 12 of RTE, Act, as per Department of Elem. Education Notification No. EDN-C-F(10)-8/2009-L dated 16.3.2013 and notification No. EDN-C-A(3)-3/2013-Vol-I-L dated 06.6.2015.

It is further directed that following officer/officials committee shall be constituted for the scrutiny of documents and expenditure regarding fee reimbursement of 25% admission of the weaker section and disadvantaged group to the unaided private managed school shall be released as per the guidelines/notification No. EDN-C-A(3)-3/2013-Vol-I-L dated 06.6.2015:-

Sr. No.	Officer/ Official Designation	Designated post
1.	Deputy Director Elem. Education or Dy. District Education Officer	Chairman
2.	Superintendent G-I or Sr. Superintendent of Dy. Director Elem. Edu.	Member
3.	S.O. (F&A)	Member

The copy of per child cost for the year October, 2020 is enclosed and latest per Child Cost will be calculated at the earliest and intimated accordingly.



Yours faithfully,

Director
Elementary Education of H.P.
August, 2022.

Endst No:- Even, Dated: Shimla-1, the
Copy for information and necessary action to:-

1. The State Project Director (ISSE) of H.P.
2. The Supdt. cum D.D.O., Estb. Branch-I, Directorate of Elementary Education H.P.
3. The Branch Officer/ Supdt. Budget and Accounts, Directorate of Elementary Education of H.P.
4. Guard file.

Director
Elementary Education of H.P.

(Authoritative English text of this Department Notification No. EDN-C-F(10)-8/2009-L, dated 16-03-2013 as required under clause (3) of Article 348 of the Constitution of India.)

Government of Himachal Pradesh
Elementary Education Department
(Education-C)

EDN-C-F(10)-8/2009-L, Dated, Shimla-171002

16th March, 2013

NOTIFICATION

In exercise of the powers conferred by section 38 of the Right of Children to Free and Compulsory Education Act, 2009 the Governor of Himachal Pradesh is pleased to make the following rules further to amend the "Right of Children to Free and Compulsory Education, Himachal Pradesh Rules, 2011" notified vide Notification number EDN-C-F(10)-8/2009-L, dated 5th March, 2011 and published in the Rajpatra Himachal Pradesh vide No. 252/GAZETTE/2011-08/03/2011; namely:-

Short title and Commencement 1 (1) These rules may be called the Right of Children to Free and Compulsory Education, Himachal Pradesh (First amendment) Rules, 2013.

(2) They shall come into force from the date of their publication in the Rajpatra, Himachal Pradesh.

Amendment of rule-5.

2. After rule-5 of the Right of Children to Free and Compulsory Education Himachal Pradesh Rules, 2011, the following new rules 5 A and 5 B shall be inserted, namely:-

* 5-A. Prohibition of segregation, discrimination of students and manners of admission thereof.

(1) The school referred to in sub-clauses (iii) and (iv) of clause (n) of section 2 of the Act shall ensure that children admitted in pursuance of clause (c) of sub section(1) of section 12 of the Act read with clauses (e) and (f) of sub rule(1) of rule(2) of the Right of Children to Free and Compulsory Education, Himachal Pradesh Rules, 2011 shall not be segregated in any manner whatsoever from other children in the classrooms nor shall their classes be held at places and timings different from the classes held for other children.

(2) The school referred to in sub-clauses (iii) and (iv) of

clause (n) of section 2 of the Act shall ensure that child admitted in pursuance of clause(c) of sub section (1) of section 12 read with clauses (e) and (f) of sub rule (1) of rule (2) of the Right of Children to free and Compulsory Education Himachal Pradesh Rules, 2011 shall not be discriminated from rest of the children in the concerned school in any manner pertaining to entitlements and facilities such as text books, uniforms, library and Information and Communication Technology facility, co-curricular activities, sports and other activities in the school.

(3) The areas or limits of neighborhood as specified in sub rule(1) of rule 4 shall apply to admission made in pursuance of clause (c) of sub section (1) of section 12:

Provided that any school referred to in sub-clause (iv) of clause(n) of section 2 of the Act shall also be required to admit 25% students belonging to weaker section and disadvantaged group even in pre-primary classes if such school is otherwise admitting students in such classes.

(4) All admissions of the children belonging to weaker section and disadvantaged group done by the school in pursuance to the provisions contained in the Act and Rules made there under shall be done by the school itself at the school level only. Parents, who opt for a school under 25% quotas, shall not be eligible to apply for open quota in the same school. In case, the number of applicants is more than the seats notified by a school, the selection of the students to be admitted shall be on the basis of randomization or lottery system which shall be held in the presence of parents of such students and a representative of Deputy Director of Elementary Education or Block Elementary Education officer of the district and/ or block concerned as the case may be.

Explanation: Admission to the remaining 75% students not belonging to weaker section and disadvantaged group shall also be made as per section 13 of the Act and the Guidelines issued there under by the Government of India or the State Government from time to time.

(5) Any aggrieved party with the decision of school authority regarding the admission etc. may file a complaint before a three member Committee for every District consisting of Deputy Director of Elementary Education, prominent educationist and a representative of the school referred in sub-clause (iv) of clause (n) of section 2 of the Act. The decision of such committee shall be binding on the school. Non-compliance of such decision by the management of such school shall be liable for action under sub-clauses (a) and (b) of clause (2) of section 13 of the Act.

(6) For the purpose of this rule, the first Appellate Authority shall be the Director of Elementary Education and the final Appellate Authority shall be the Right to Education Protection Authority notified under the Right to Education Act.

(7) The School referred in sub-clause (iv) of clause (n) of section 2 of the Act shall announce the number of seats reserved under the Act on their website and deployed on front gate notice board before one month of the admission process.

5-B. Reimbursement of per-child expenditure by the State Government for the purpose of sub section (2) of section 12 of the Act.

(1) The per-child expenditure by the State Government shall be calculated as per following formula:-

(a) For Primary classes (I-V) Average salary expenditure made by the State Government on the Primary School teachers of Government Primary Schools for the past five financial years divided by the average number of students in the Government Primary Schools in the state for the past five years.

4-
of TGTs, L.Ts, Shastries, PETs, D.Ms working in Government Middle, High and Senior Secondary schools for the past five years divided by average number of students in the Government schools (from class VI to X) for the past five years.

(2) Every school referred in sub-clause (iv) of clause (n) of section 2 of the Act shall submit its claim with respect to 25% students belonging to weaker section and disadvantaged group by 31st July for the first installment and 31st January for the final installment of the academic year to the concerned Deputy Director of Elementary Education or Block Elementary Education officer. The concerned Deputy Director of Elementary Education officer or Block Elementary Education officer after verifying the details shall transfer the payment due to such schools through electronics transfer to a separate bank account maintained by the school in two installments during the academic year.

(3) The first installment of 50% shall be reimbursed in the month of September and balance shall be reimbursed in the month of March every year after verification of the retention and attendance of such children subject to a minimum of 80% and the pupil cumulative record.

(4) The State Government shall constitute a committee comprising of Director, Elementary Education, State Project Director (SSA) and Joint Controller (F&A), SSA to assess the per child expenditure after every two years for the next academic year in the month of September.

✓ (5) The State Government shall not reimburse any amount if any student seat remains vacant in the neighbourhood Government school.

By order

Secretary (Elementary Education) to the
Government of Himachal Pradesh

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10-6-2015
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Government of Himachal Pradesh
Department of Elementary Education

No. EDN-C-A(3)-3/2013-Vol.-I-L

Dated Shimla-171002, the

06-06-2015

NOTIFICATION

The Governor, Himachal Pradesh is pleased to notify guidelines as per Annexure-A for 25% admission of children belonging to weaker section and disadvantaged group in private unaided schools in Himachal Pradesh in accordance with the provision of RTE Act, 2009 under section-12 and Rules there under.

Encls. Annexure-A

By order,


Addl. Chief Secretary (Education) to the
Government of Himachal Pradesh

Endst. No. EDN-C-A(3)-3/2013-Vol.-I-L

dated: Shimla-171002, the 06-06-2015

Copy forwarded to the followings for necessary action:-

1. The Director of Higher Education/ Director Elementary Education, HP Shimla-1.
 2. The State Project Director (SSA/RMSA) HP Lalpani Shimla-1.
 3. The Addl. Secretary (GAD) to the Government of H.P., Shimla-2 with reference to Cabinet decision taken on 27-05-2015 under item No. 31 for information.
 4. The controller, Printing and Stationary, HP Shimla-5 with the request to publish in official gazette of Govt. of Himachal Pradesh.
- The Under Secretary (Education-D) to the Government of H.P., Shimla-2 w.r.t. CWP No.355/2013-Namita Manikatala V/S State of H.P. for taking further immediate necessary action in the matter.


Deputy Secretary(Ele.Edu.)to the
Government of Himachal Pradesh

8/6/15
8/6/15
Nisha
Sh. Jyoti

Annexure-A

Guidelines for admission and reimbursement of children under Section 12 of RTE Act

In pursuant to the Government notification No. EDN-C-F(10)-8/2009-L dated 16th March, 2013 regarding amendment in Rule-5 and further insertion of rules 5-A and 5-B in the Right of Children to Free and Compulsory Education Himachal Pradesh Rules, 2011, Guidelines for 25% admission of children belonging to weaker section and disadvantaged group in private unaided schools in Himachal Pradesh in accordance with the provisions of RTE Act, 2009 under section-12 and Rules are framed as under:-

Definitions- In these guidelines, unless the context otherwise requires:

- (a) "RTE Act" means the Right of Children to Free and Compulsory Education Act, 2009 as amended from time to time.
- (b) "Rules" means the Right of Children to Free and Compulsory Education, Himachal Pradesh Rules, 2011 as amended from time to time.
- (c) "Class" includes the entry level class such as pre-primary.
- (d) "School" means a school as defined under sub-clauses (ii), (iii) and (iv) of clause (n) of section-2 which provide education up to elementary level.
- (e) "Neighbourhood" as defined in Rule 4(1) of the Right of Children to Free and Compulsory Education, Himachal Pradesh Rules, 2011.

1. Provisions for reservation of seats

- (a) Admission process for 25% children belonging to weaker section and disadvantaged group as per the provisions of section-12 of RTE Act, 2009 and Rules made there under shall be initiated by the Government Primary schools and unaided private schools, if the neighborhood government school has the enrollment more than 25 children as per Rule 4(1) of the Rules.
- (b) In-Charge of neighbourhood Government Primary school shall issue NOC to the neighbourhood private school regarding 25% admission of children belonging to weaker section and disadvantaged group on or before 15th April after having been satisfied on clause 1(a) above.
- (c) These schools must be recognized by the competent authority of the Department of Elementary Education as per the provision of Rule 9.
- (d) Every recognized private school shall convey the class-wise breakup of approved seats and enrolment to their counterpart neighbourhood Government Primary schools during admission process on or before 31st March as per following format:-

Primary				Upper Primary			
Classes	Approved strength of the class	Enrolment	25% Free Ship Seats	Classes	Approved strength of the class	Enrolment	25% Free Ship Seats
I				VI			
II				VII			
III				VIII			
IV							
V							
Total				Total			

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The Government is committed and obligated to provide a Govt. Primary School at a distance of 1.5 Km if the number of children are 25 and similarly committed to provide a Govt. Middle School at a distance of 3 Km if the number of children are not less than 25 in class 5th. As the State has already opened Government Primary Schools and Government Middle Schools at almost all places, reimbursement for 25% Children of weaker section and disadvantaged group admitted in the privately managed Schools shall be made if the enrolment of Children in Govt. Primary School situated within radial distance of 1.5 Km is not less than 25 Children and similarly enrolment in the Govt. Middle School within the radial distance of 3 Km is not less than 40 Children in class 8th. Enrolments of students will be taken into account as on 30th September of the year. For the purpose of this clause neighbourhood means:-

- “(i) a primary school which is located within a walking distance of 1.5 kms (one and half a kilometers)
- (ii) an upper-primary school which is located within a walking distance of 3kms(three kilometers).
- The State Government shall not reimburse any amount if any student seat remains vacant in the neighbourhood Government School.

3. **Manner of reservation of seats**

- (a) In accordance with the provisions of clause (3) of section-12 of the Act, every school shall display on its notice board, the following information:
- (i) Total number of seats at the entry level in the school
 - (ii) Total number of free seats available at entry level
 - (iii) Date of commencement of issue of application forms for the admission and the last date of its submission
 - (iv) Date of eligible candidates list to be displayed for draw
 - (v) Date of draw of lots
 - (vi) Date of display of the list of successful candidates along with waiting list
 - (vii) Last date of admission
 - (viii) Opening date of the school for the next academic year
- (b) Every school shall submit the information in **Form-1** after completing the entire process to the Block Elementary Education Officer in case of primary school.
- (c) No registration fee, including charges of prospectus or admission format, shall be charged from the parents/children applying against free seats. The school shall provide Admission Format on **Form-II** free of cost to parents/children.
- (d) The School shall acknowledge the application for admission against free seats through a receipt in **Form-III** showing the details of serial no. 2 (a) (i) to (viii) and shall assign each application a distinct registration number.
- (e) In case, the application of any child is found not to be in order and is rejected, the reasons for its rejection shall be recorded and communicated to the parent/guardian.
- (f) In case the number of application for admission against the free seats is less than the number of seats available other than at serial no. 1(a), admission shall be made from the available application and vacant seats shall be re-notified for inviting further application by following the similar procedure. If free seats still remain vacant, then these seats may be filled from the other categories.
- (g) In case the number of application for admission against the free seats at entry level classes exceeds the number of seats available, admission shall be made by draw of lots in the presence of parents of the applicants, a representative of School Management Committee and of a nominee of Education Department, not below the rank of Principal nominated by DDEE.

- (4)
- (h) The school shall furnish all such details as mentioned at serial no. 2 (a), (b), (c), (d), and (e) regarding free-ship seats on its website if available and also on official website www.himachal.nic.in/eleedu or www.hp.gov.in/sssa of Directorate of Elementary Education giving all details through the link provided by the department on the same day or latest by next day of the events. Unique ID shall be generated for every admitted child, which shall remain the same during the stay of the child in the school.

4. **Documents required for admission of 25% children**

- (i) Age proof certificate shall be accompanied as per Rule-8 and clarification on provisions under RTE Act issued by Government of India, Department of School Education and Literacy dated 31-01-2012.
- (ii) Every application for the admission of children belonging to weaker section and disadvantaged group other than disabled for the purpose of free ship seats shall be accompanied by a **Below Poverty Line certificate (BPL)** in the name of parent or child or guardian issued by the competent /authorized officer issued within last six months.
- (iii) Every application for the admission of child belonging to SC, ST and OBC shall be accompanied by a caste certificate in the name of child issued by the competent/ authorized officer.
- (iv) Every application for the admission of child belonging to persons with disabilities as per Person with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Rules, 1996 of Rule-4 shall be accompanied by a certificate in the name of child issued by the competent authority.
- (v) Every application for the admission of children belonging to weaker section and disadvantaged group below poverty line (BPL) other than disabled children shall be accompanied by a Certificate of neighbourhood as per clause 4 (1) of the Rules issued by the officers not below the rank of Naib-Tehsildar or Junior Engineer (PWD).

5. **Procedure for fee reimbursement**

- (i) A school not receiving any kind of aid or grants to meet its expenses from the State Government or the local authority shall be entitled to get fee reimbursement for every child admitted against free seat as per the provisions of sub-section (2) of section-12 of the Act and Rules made there under.
- (ii) A school receiving aid or grant or any other facilities since its inception (like grant of land on lease) to meet whole or part of its expenses from the State Government or local Authority, shall not be entitled to any additional grant towards reimbursement under these Rules.
- (iii) Obtaining U-DISE code from the Sarva Shiksha Abhiyan is mandatory to become eligible for claiming fee reimbursement against free seats from the department.
- (iv) A half-yearly statement by the school under sub-section (2) of section-12 and Rules made there under claiming fee reimbursement of children admitted against free seats on **Form-IV** shall be submitted to the Block Elementary Education Officer. The Block Elementary Education shall verify the fee reimbursement documents as per norms and the same may be submitted to the Deputy Director of Elementary Education.
- (v) NOC from neighbourhood Government Primary School must be enclosed with the fee reimbursement claim bill as per clause 1(b) of guidelines.
- (vi) The authorized officer of the department on verification of the information so submitted and subject to the provisions contained in section-12 of the Act and Rules made under there, shall make the payment in two installment, as follows:

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- (78)
- (a) First installment of 50% due after September of the academic year.
 - (b) Second installment due after March or close of the academic year, whichever is later:

Further provided that, fee reimbursement for the children admitted in the pre-school shall be admissible when such child is admitted in 1st class.

(vii) The school shall open separate bank account for fee reimbursement in a Scheduled Bank.

6. General Conditions

- (i) The Head of the school and all the members of the body owning the school shall be responsible for compliance of admission and the head of the school will verify the list of students and other documents, so admitted.
- (ii) Any Authorized Officer of Directorate of Elementary Education may verify such admission and may call details/records of such admission.
- (iii) Any parent, aggrieved by the action of the school may file a complaint in writing to the Deputy Director of Elementary Education.
- (iv) Above officer as mentioned in serial no. 5(iii) shall maintain the Register or database of the grievances and shall take immediate appropriate action for its redressal.
- (v) The Director of Elementary Education, Government of Himachal Pradesh, if he is of opinion that in the interest of school education in Himachal Pradesh, in general and in order to implement the provisions of this order in particular, it is necessary so to do, may issue instructions/guidelines/clarifications from time to time.
- (vi) Guidelines and format can be downloaded from the official website www.himachal.nic.in/eleedu or www.hp.gov.in/ssa.

7. The expenditure regarding fee reimbursement of 25% admission of the weaker section and disadvantaged group to the unaided private managed schools shall be incurred from the following Budget Head:-

Sr. No.	Demand No.	Head of Account
1	08	2202-01-102-03(OC)SOON
2	32	2202-01-789-14(PPLAN)
3	31	2202-01-796-18 SOON(PPLAN)

8. The Deputy Director of Elementary Education of the concerned district will release the amount of 25% admission of the weaker section and disadvantaged group to the unaided private managed schools through RTGS after proper verification by the concerned Block Elementary Education Officer.
9. As far as the financial implication vis-à-vis fee reimbursement claim is concerned, the same would be submitted to the Government as per formulae in the Rules after collecting data from the field for approval before reimbursement is actually made.

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Form-I {Refer para 2(b)}
Form for Admission against free seats in entry level classes for children of weaker section and disadvantaged group in the State of Himachal Pradesh for Academic Year 201 -1
 (To be submitted after completion of admission process to Block Elementary Education Officer)

Name of the School:-----
 Recognition No. of School as per RTE Act, 2009-----
 U-DISE Code:-----
 Address:-----
 Name of the Education Block-----District-----
 Contact No.-----Fax-----
 e-mail:-----
 Name of Principal/Official in-charge of Admission:-----

S.No.	Particulars	
1	Total Number of seats available Pre-Primary Class	Total Seats : General Seats : Free Seats (at least 25% of total seats : Free seats filled : Free Seats remained vacant :
2	Total Number of seats available First Class	Total Seats : General Seats : Free Seats (at least 25% of total seats : Free Seats filled : Free seats remained vacant :
3	Date of issue of Admission Forms	
4	Period of submission of Admission Forms	From to
5	Date of display of list of eligible candidates	
6	Date of draw of lots (if number of application are more than the number of free seats)	Date Time
7	Date of display of list of successful candidates In the draw of lots along with waiting list	Date Time
8	Last date of admission	
9	Date of commencement of academic year	
10	Per child per month fee charges from a (other than 25%) student at 1 st class	
11	Per child per month fee charges from a (other than 25%) student at 6 th class	
12	Last date of deposit of fee for successful candidates in case of pre-primary class	

Place

Date

Signature of the Principal with stamp



Form-II {Refer para 2(c)}
Application Form for Admission under free seats Quota at entry level classes for children of weaker section and disadvantaged group in the State of Himachal Pradesh for the Academic Year 201 -1
 (To be submitted to admission school by the Parent/Guardian)

Name of the School:-----

Address: -----

Name of the Education Block-----District-----

Registration Number of Child (To be filled by the school)

Please Tick whichever is applicable

(i) Weaker Section

(ii) Disadvantaged group (Attach Proof)

<input type="checkbox"/>
<input type="checkbox"/>

S. No.	Particulars	
1	Name of the Child	
2	Name of Parents/Guardian	Mother : Father : Guardian:
3	Date of Birth of Child	
4	Residential Address with PIN Code	
5	Telephone/Mobile Number, if any	
6	Proof of residential address	
7	Profession of Parents	Mother : Father : Guardian
8	Total Annual Income of Parent/Guardian from all sources	

Declaration by the Parent/Guardian

-----Mother/Father/Guardian of-----hereby declare that the information mentioned above is true and correct to the best of my knowledge and belief. I have read and understood all the provisions of the notification/directions in this regard. I am fully aware that in case any information found false or incorrect on verification, the admission of my ward may be cancelled.

Place:
Dated:

Signature of the Parents/Guardian

Form-III {Refer para 2(d)}
Registration Slip under free seats Quota at entry level classes for children of weaker section and
disadvantaged group in the State of Himachal Pradesh for the
Academic Year 201 -1
(To be issued to Parent by the school)

Name of the School:-----

Recognition No. of School as per RTE Act, 2009-----

U-DISE Code:-----

Address :-----

Name of the Education Block-----District-----

Telephone No.-----Fax-----

Name of Principal/Official in-charge of Admission:-----

Registration Number of Child

Please Tick whichever is applicable

- (i) Weaker Section
(ii) Disadvantaged group

<input type="checkbox"/>
<input type="checkbox"/>

S.No.	Particulars	
	Name of the Child (Application received from)	
	Name of Parent/Guardian	Mother : Father : Guardian:
3	Date of received of Application	
4	Date of draw of lots (if required)	
5	Date of display of eligible candidate for Draw/Lottery	
6	Date of display of list of successful candidates In the draw of lots along with waiting list	
7	Last date of admission	

Place:
Dated:

Signature of the Principal with Stamp

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July
January

Name of the School:-----

U-DATE Code:-----

Address: :-----

Telephone No.-----Fax-----

Type of School (Primary/Upper primary/High/Senior Secondary)-----

[illegible]

3. Performance of free seats quota students

Total number of school days during the period: -----						
S.No.	Admission No.	Name of the Student	Name of Father/Mother/Guardian	Number of days school attended	Aggregate grade at the time of claim bill submission	Remarks
1						
2						
3						
4 and so on						

4. Information regarding Grants

- Did you receive any grant for any purpose from the State Government /Central Government/Municipal Corporation/ Gram Panchyat or other Government agencies since the inception of the school? If yes (Please specify).
- Did you receive any land or grant for the construction/renovation of school building from the State Government /Central Government/Municipal Corporation/Gram Panchyat or other Government agencies since the inception of the school? If yes (Please specify)

5. Fee Structure of the School

Provide the information regarding fee charged from the children, other than the weaker section and disadvantaged group (Enclose proof such as bank statement or counterfoil of payment received or any other authentic document for primary and upper primary classes separately)

Period	Fee	Building Fund	Computer Fund	Science Fund	Any other Fund	Total
Monthly						
Annually						

6. Reimbursement of claim format for the students belonging to 25 % category

i. **Month-wise and Class-wise Claim**

	Month	Rate of Amount per Student	No. of Students	Total Amount	Remarks
	April				
	May so on				

Note: Provide similar information of other classes

ii. **Total reimbursement and Information for Electronics Transfer**

Section	Total Amount	Grand Total	Name of the Bank	Name of the Branch	Account Number	IFSC Code
Primary						
Upper Primary						

Note: attach the enrollment certificate from the Governments schools as per S.No.1 (b)

Verification

It is certified that the above said particulars provided by the school for obtaining the fee reimbursement claim for 25% of students belonging to the weaker section and disadvantaged group are correct with further undertaking that all provisions as contained in the Right of Children to Free and Compulsory Education Act, 2009, and the Rules framed there under, are being complied with.

Place:
Dated:

Signature of the Principal with Stamp

Verification by the Block Elementary Education Officer of the concerned Block

Verified and found correct

Name of the EEB
Dated

Signature with Stamp
Name of the BEEO
Contact No.

(12)

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dated _____

FORMAT OF NO OBJECTION CERTIFICATE { Refer para 1 (b)}

(To be submitted by Incharge of Government Primary School to Neighbourhood Private School)

To,

The Headmaster/Principal,

Sub:

NOC regarding 25% admission of Children belonging to weaker Section and Disadvantaged group.

Sir/Madam,

As per the provisions of RTE Act, 2009 and Rules/guidelines made there under, this school has enrolment of more than 25 students in Primary classes. Therefore, you are requested to start admission process for the year ----- as per norms issued by the appropriate Government.

Yours faithfully,

Incharge Government Primary School

Elementary Education Block-----

District-----

Contact No.-----